

UAP Vanuatu Training 24-28 August 2015 - UAP Gateway Overview and Community Portal - Facilitators Guide

This training is in 3 groups based on UAP component CLICC 1, CLICC 2, TFS

Group	UAP component	Approx numbers	Room	Facilitator	Assistants
1	TFS and observers	18	Lab 1	DL	1
2	CLICC 1	30	Classroom	GH	1
3	CLICC 2	15	Lab 2	YL	1

Training schedule

The duration is indicative only, but the groups will have to progress at similar rates. Put more assistants with basic group and this should be ok.

	Duration (min)	Activity	Checklist (to be completed together in Vila)	Group specifics	Module Topic
1	15-20 min	Presentation Overview of UAP Gateway and Community Portal	Presentation key points to discuss <ul style="list-style-type: none"> • What are gateways • What are servers • Talk about the UAP Gateway and Server in general (not too technical) • What are website portals • The UAP Community and School Portal in much more details (Open it and go through all of it in a systematic way) • Centralised storage of resources (files) • Disk usage quota • Large amount of local Vanuatu content • How to add more • Learn about sharing resources between users and groups of users 	Full group	All topics
2	10 min	Explore the UAP Gateway and Server through the Community Portal	Walk through the whole Community Portal in a systematic fashion while providing a glimpse as to what is to come later in the week. <ul style="list-style-type: none"> • Overview of the UAP Community Portal • Go through Educational Resources page • Go through Local Content page • Go through Internet page • Go through Tools page 	In groups	Topic 1 - Activity
3	10 min	UAP Gateway Online and Offline Activity	Demonstrate to participants what can happen when offline <ul style="list-style-type: none"> • Access portal normally and point out online status. This is how it is when all is working normally. • Unplug UAP Gateway and Server WAN connection and tell them to try to access any web page (www.nuzusys.com). It should fail with nothing. • In such cases (it will likely happen a lot). Tell them to try to go to http://portal.uapcommunity.gov.vu/ and observe status in Portal. Point out the offline status and explain what it means. • Explain some basic troubleshooting steps when Internet connection is shown to be offline. 	In groups	Topic 1 - Activity
4	40 min	OwnCloud Activity	Things to do with Participants (refer to CoP Activity or Worksheet for detailed step by step instructions) <ul style="list-style-type: none"> • Access ownCloud from Portal • Login as student and view file already there • Download a file already there 	In groups	Topic 2 - Activities

			<ul style="list-style-type: none"> • Try the inbuilt PDF viewer (pull out the workshop schedule) • Upload a file (an image or a document) • Logout student and login as teacher. Observe • Sharing with users • Sharing with groups 		
5	10-15 min	Self-assessment			